

Thomas Heald Privacy Policy

Introduction

Thomas Heald takes the privacy and security of your personal information extremely seriously.

When you register and use our website we collect information about you such as your name, e mail address, postal address, telephone or mobile number or date of birth. When transacting business through us, we may share that information with whoever that business is transacted with.

We also collect standard internet log information and details of visitor behavior patterns. We do this to find out things such as the number of visitors to the various parts of the Thomas Heald website. We collect this information in a way which does not identify anyone. We do not make any attempt to find out the identities of those visiting our website.

Communications

We will use the data we collect to provide you with the most relevant and interesting content through our website, emails and communications. By registering you consent for us to do so. We will not sell your data to a third party and your data will always be managed with reference to all relevant laws and regulations.

What are Cookies?

'Cookies' are commonly used by many websites. They are small amounts of data that are transferred to your web browser by a website to be retrieved later. Thomas Heald does not make use of persistent cookies which are stored for future retrieval.

Session Cookies are utilised to allow the site to remember your activity whilst visiting the site, an example would be remembering you are logged in or have funds in a basket. Importantly session cookies are deleted upon closing the browser or 20 minutes of inactivity.

Security

The criteria we use to store data are as follows:

- Our servers have been physically and digitally secured appropriate to our industry.
- Attempts to breach security are monitored from Cisco log files.
- Personal data is only stored for the length of time required by the account, and is destroyed when no longer needed.
- Access to and transfer of sensitive information is over https.
- Client access runs for the session of the browser window and times out after 20 minutes inactivity.
- No sensitive information is stored in **persistent** cookies.
- Emailing data is strongly discouraged, where absolutely necessary it is encrypted and password protected.
- Technology is supported by Microsoft Certified Professional
- We do not use Google Analytics.

How to contact us: By email to admin@thomasheald.co.uk

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